WRAXALL AND FAILAND PARISH COUNCIL

Parish Council Clerk, Tony Jay, 5 Maple View, Weston-super-Mare, BS22 9XQ.
Email clerk@wraxallandfailand-pc.gov.uk Telephone 07859 911204

To: The Chairman and all members of Wraxall and Failand Parish Council.

You are summoned to attend the Annual Parish Council Meeting of Wraxall and Failand Parish Council, to be held on Thursday 9th May 2024 at 7.30 p.m. in The Cross Tree Centre, Wraxall when the following business will be transacted. Members of the public are welcome to attend the meeting.

Councillors are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, and any disability), crime and disorder, health and safety, the effects of climate change and human rights.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except that parishioners of Wraxall and Failand and members of the press may speak at the commencement of the meeting given over specifically for that purpose however they may speak only once, and only in respect to items listed on the agenda, for a maximum of three minutes. Prior notice must have been given to the Parish Council Chairman or the Parish Clerk no later than 12:00 noon on the third working day prior to the scheduled start time of the Council meeting i.e., Monday 8th May 2024.



Signed Tony Jay
Parish Council Clerk
5th May 2024

Agenda

59/24 To appoint a Chairman of the Parish Council.

60/24 To appoint a Vice Chairman of the Parish Council.

61/24 To request the Chairman and Vice Chairman to sign their declarations of office.

62/24 To receive any apologies for absence.

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63/24 To receive members declarations of interest on any agenda item.

64/24 To invite public speaking – to hear any person who wishes to address the council on any item listed on this agenda for a maximum of three minutes.

65/24 To approve as a correct record the minutes of the meetings of the Parish Council held on 14th March 2024 and 18th April 2024.

66/24 To appoint members of the Finance Team.

67/24 To appoint members of the HR/Staffing Team.

68/24 To approve the Annual Governance statement for the year ending 31st March 2024 (s.1 of the Annual Return 2023/24).

69/24 To approve the Annual Accounting statements for the year ending 31st March 2024 (s.2 of the Annual Return 2023/24).

69/24 To confirm that there is no conflict of interest between the Parish Council and the external auditors BDO LLP.

70/24 To appoint David Seabright and Co. Ltd. as the Parish Council's internal auditors for 2024-25.

71/24 To receive the Clerk's report.

72/24 To receive the Long Ashton ward District Councillors report.

73/24 To note the following planning decision made by North Somerset Council. 23/P/2566/FUH. 20A Flax Bourton Road, Failand BS8 3UW. Proposed creation of new access and alteration to hard standing. Refused.

74/24 To receive an update on the trees encroaching over the highway on the corner of West Hill and Whitehorse Lane that require cutting bac.

75/24 To receive and consider a VAS report from Councillor Sheppard.

76/24 To receive an update regarding the Neighbourhood Plan.

77/24 To consider the problem of fly-tipping in the parish.

78/24 To note the statutory payment invoices (minute 185/20) paid since the last Parish Council meeting.

Payee	Details	Amount £
K and E Property Maintenance	Dog and litter bin emptying March.	200.00
K and E Property Maintenance	Dog and litter bin emptying April.	200.00
Ed Sage	Contract	380.00
David Seabright	Internal audit fees	360.00

GB Sports	Playground inspections x 2 for 6 months	504.00
Cross Tree Centre	Room hire	180
ALCA	Annual subscription	685.90

79/24 To note the non-statutory payment invoices paid since the last Parish Council meeting.

Payee	Details	Amount £
Tony Jay	Expenses March. Travel expenses £13.50; Home working allowances £26; Mobile phone £10; Zoom £14.40;	63.90
Tony Jay	Expenses April. Travel expenses £29.70; Home working allowances £26; Mobile phone £10; Zoom £15.59;	81.29
ALCC	Annual subscription. 50% cost shared with Wembdon PC.	25.00
PCAA	Annual subscription	95.00

A schedule of all invoices and payments made in the current financial year has been circulated to all members.

80/24 To receive any urgent business.

No decisions can be made under this agenda item.

81/24 To agree agenda items for the next meeting.

82/24 To agree actions to be carried out prior to the next meeting.

83/24 Date of next meeting – At the Cross Tree Centre at 7.30pm on 11th July 2024. A discussion amongst Parish Councillors will be held on Zoom at 7.30pm on Thursday 13th June 2024. Members of the public are invited to attend.

End of agenda