

Wraxall and Failand Parish Council

Protocol on the filming and recording of Local Council and Committee Meetings

The right to record, film and to broadcast meetings of Local Councils, committees and sub committees was established following the Local Government Audit and Accountability Act 2014. The “Openness of Local Government Bodies Regulations 2014” are currently making their way through the Houses of Commons/Lords (May 2014). This is in addition to the rights of the press and public to attend such meetings.

This documents sets out the protocol for the filming or recording the meetings of Wraxall & Failand Parish Council.

The right of the council to exclude the press and public from parts of Council meetings for contractual and staff confidentially reasons remain unaffected.

Members of the public are permitted to film or record Council meetings, to which they are permitted access, in a non-disruptive manner. The Chairman of the meeting has the authority to stop a meeting and take appropriate action if any person contravenes these principles or is deemed to be recording in a disruptive manner.

Those wishing to film a meeting should give an acceptable reason for wishing to do so.

The use of digital and social media recording tools, for example Twitter, blogging or audio recording be allowed as long as it is carried out in a non-disruptive way and only to the extent that it does not interfere with any person’s ability, even where he or she has a disability, to follow the debate.

While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of others people attending under the Data Protection Act 1998.

The recording must either be transmitted to an audience ‘live’, or the final edited version must be approved by each person filmed, or by their appointed representative, prior to any showing of the recorded material.

Any person or organisation choosing to film, record or broadcast a meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

The council will display requirements as to filming, recording and broadcasting at its meeting venues and those undertaking these activities will be deemed to have accepted them whether they have read them or not.

The Council may itself photograph, film, record or broadcasting at its meetings and can retain, use or dispose of such material in accordance with its retention and disposal policies.